TENNESSEE COLLEGE OF APPLIED TECHNOLOGY
910 MILLER AVENUE
CROSSVILLE, TN 38555

RETAIL, HOSPITALITY & TOURISM
REQUIRED BOOK LIST

TITLE	APPROXIMATE COST
1ST TRIMESTER	
IC3 Certification Guide Using MS Windows 10 and Office 2016, 2nd + Mindtap, w/ Printed Access Card bundle ISBN 9781337601351	195.00
NRF-1 ELearning Voucher & Crediential Exam voucher (for Organizations)	68.00
NRF-2 Customer Service and Sales Credential Exam Voucher	75.00
NRF-3 Advanced Customer Service and Sales Credential Exam Voucher	61.00
NRF-4 CSS and ACSS Instructor-Led Learner Guide	88.00
TOTAL 1ST trimester	**487.00**
2ND TRIMESTER	
HTMP Textbook YR1 07570TXT01ENGE ISBN 9780866124034	110.00
HTMP Workbook w/Exam Scan Sheet Y1 07570WKP01ENGE ISBN 9780866124287	68.00
HTMP Textbook YR2 07580TXTT01ENGE ISBN 97808661240342	108.00
HTMP Workbook w/Exam Scan Sheet Y2 07580WKP01ENGE ISBN 97808661242872	68.00
Start Certified Front Desk Representative Online Program w/Exam ISBN 9780866125116	61.00
Start Certified Restaurant Server online Program w/Exam ISBN 9780866125154	61.00
Tourism w/Certified Guest Service Professional ISBN 06515WBP01EN	64.00
TOTAL 2ND trimester	**540.00**
3RD TRIMESTER	
IC3 Digital Literacy Certification Exam Voucher Bundle	195.00
NRF-5 Retail Management Certification Exam Voucher	115.00
NRF-6 Retail Management Instructor Led Learner Guide	48.00
TOTAL 3RD trimester	**358.00**
TOTAL	**$ 1385.00**

NOTE: Prices may change during the school year. This list is provided to give the student an estimate of book costs. Prices could vary up to 20%. List is subject to change before each term due to updated materials.

Effective June, 2018